

**MINUTES OF THE PORT OF WALLA WALLA
COMMISSION MEETING
Thursday, March 12, 2009**

The meeting of the Port of Walla Walla was called to order by Commission President Fred Bennett at 12:00 p.m. Commissioner Bennett conducted a workshop session from 12:00 to 12:50 p.m. at the Modern Restaurant, 2200 E. Melrose Street, Walla Walla, Washington.

Commissioner Bennett convened the regular Commission Meeting at 1:00 p.m. at Port of Walla Walla offices, 310 A Street, Walla Walla, Washington.

In attendance for the meeting were:

Commissioner Fred Bennett
Commissioner Mike Fredrickson
Jim Kuntz, Executive Director
Paul Gerola, Economic Development Director
Ron Johnson, Assistant Airport Manager-Operations
Jennifer Skoglund, Assistant Airport Manager-Administrative Services
Anna Christen, Auditor/Treasurer
Commissioner Paul Schneidmiller was excused.

APPROVAL OF MINUTES

Commissioner Fredrickson moved and Commissioner Bennett seconded the motion that the minutes of the Port Commission meeting held on Thursday, February 26, 2009 be approved as mailed. Motion unanimously carried.

PUBLIC COMMENTS

There were no public comments.

CORRESPONDENCE & REPORTS

A. Leases Entered into by Administrative Staff

Commissioners reviewed a listing of leases entered into and/or renewed by administrative staff from February 27 through March 12, 2009.

B. PNWA Mission to Washington, DC Recap

Commissioner Bennett and Economic Development Director Paul Gerola reported on their participation in the Pacific Northwest Waterways Mission to Washington, DC. Both commented the Washington Congressional Delegation was complementary towards the Walla Walla Community for building coalitions around the four-laning of U.S. Highway 12 and retaining the VA Medical Center.

C. Roofing Repairs Update

Executive Director Kuntz provided Commissioners with a listing of roofs that have been repaired during the past 45 days. The roofs were identified as needing repaired as a result of winter snowstorms and ice dams that developed on the roofs.

D. Pilot Forum

Assistant Airport Manager-Administrative Services Jennifer Skoglund reported on the pilot user forum held on March 10. Skoglund thanked Commissioner Fredrickson and Commissioner Bennett for attending the event.

E. Aviation Day – July 31-August 2, 2009

Assistant Airport Manager-Administrative Services Jennifer Skoglund reported on planning efforts for Walla Walla Regional Airport Aviation Day to be held July 31-August 2, 2009.

F. Grain Car Utilization Report

Commissioners reviewed a report detailing revenues and expenses associated with the operation of 18 Port-owned grain cars. In addition Commissioners reviewed the income and expenses for 18 state-owned grain cars which are managed by the Port of Walla Walla. In fiscal year 2008, the Port-owned grain cars had net revenues of \$21,040 and the state-owned cars had net revenues of \$10,651.

OLD BUSINESS

A. Port of Walla Walla

1. Resolution 03-12-09 Authorizing to Use State Treasury Investment Pool

Commissioner Fredrickson moved and Commissioner Bennett seconded the motion to adopt Resolution 03-12-09 thereby authorizing the Port of Walla Walla to deposit money in the Washington State Treasury Local Government Investment Pool. Motion unanimously carried. The resolution is hereby attached to the minutes.

2. Draft Supplemental Budget #1

Executive Director Kuntz reviewed with Commissioners a proposed Supplemental Budget #1 for the Port of Walla Walla. Assistant Airport Manager-Administrative Services reviewed with Commissioners a proposed Supplemental Budget #1 for the Walla Walla Regional Airport. Commissioners asked a host of questions regarding both supplemental budgets. Commissioners established a supplemental budget public hearing date for Thursday, March 26, 2009 at 6:00 p.m.

NEW BUSINESS

A. Port of Walla Walla

1. 2009 Trade Show Schedule

Economic Development Director Paul Gerola recommended the Port attend the Wind Power 2009 trade show (May 4-7, 2009) in Chicago and the Solar Power International trade show (October 27-29, 2009) in Anaheim. Commissioners concurred with the trade show selections.

B. Walla Walla Regional Airport

1. Request to Extend Walla Walla Gun Club Lease

Commissioners were informed the Walla Walla Gun Club would like to apply for a Washington State “Fire Arms & Archery Range Grant”. The granting agency requires all applicants to have ten years remaining on their lease agreement in order to apply for grants. Port staff reported the Walla Walla Gun Club does not have ten years remaining on their lease. Commissioner Fredrickson moved and Commissioner Bennett seconded the motion authorizing the Executive Director to extend the Gun Club’s lease subject to the rental rate being adjusted upward consistent with their current rental schedule. Motion unanimously carried.

2. Building 101-Subdivision Bids

Commissioners reviewed the five bids to subdivide Building 1101 into five bays. Port staff believes the building can generate increased revenues if subdivided. Commissioner Fredrickson moved and Commissioner Bennett seconded the motion to award the low bid to S&K Mountain Construction at a cost of \$11,712.21. Motion unanimously carried.

3. 2009 FAA Projects

Assistant Airport Manager-Administrative Services Jennifer Skoglund reviewed with Commissioners a spreadsheet projecting FAA funding availability for fiscal year 2009. Commissioners also reviewed two proposed airport eligible projects to receive FAA funding. The acquisition of property in the Runway Protection Zone and proceeding with rehabilitation of the north aviation ramp. Commissioners concurred with staff’s recommendations to proceed with the land acquisition and the preliminary engineering for the ramp rehabilitation project. The reconstruction phase for the aviation ramp would be delayed for bidding in late 2009 in order to obtain additional FAA money and better economies of scale. In addition,

engineering construction fees would be reduced in consideration the engineers could oversee one larger project in-lieu of two smaller projects.

The meeting was adjourned at 3:55 p.m.

APPROVED:

PORT OF WALLA WALLA COMMISSIONERS

FRED R. BENNETT, PRESIDENT

MICHAEL FREDRICKSON, VICE PRESIDENT

PAUL H. SCHNEIDMILLER, SECRETARY