

**MINUTES OF THE PORT OF WALLA WALLA  
COMMISSION MEETING  
Wednesday, May 27, 2009**

The meeting of the Port of Walla Walla was called to order by Commission President Fred Bennett at 12:00 p.m. Commissioner Bennett conducted a workshop session from 12:00 p.m. to 12:50 p.m. at the Modern Restaurant, 2200 E. Melrose Street, Walla Walla, Washington. At 1:00 p.m. Commissioner Bennett convened the regular Commission Meeting at Port of Walla Walla offices, 310 A Street, Walla Walla, Washington.

**In attendance for the meeting were:**

Dr. Fred Bennett, Commissioner  
Paul Schneidmiller, Commissioner  
Mike Fredrickson, Commissioner  
Jim Kuntz, Executive Director  
Paul Gerola, Economic Development Director  
Becky Hulse, Executive Assistant  
Jennifer Skoglund, Airport Manager  
Anna Christen, Auditor/Treasurer  
Thomas K. Baffney, Port Counsel

**APPROVAL OF MINUTES**

Commissioner Schneidmiller moved and Commissioner Fredrickson seconded the motion that the minutes of the Port Commission meeting held on Thursday, May 27, 2009 be approved as mailed. Motion unanimously carried.

**PAYMENT OF BILLS**

Vouchers of the Port of Walla Walla audited and certified by the auditing officer as required by RCW 42.24.808. and those expense reimbursement claims certified as required by RCW 42.24.090. have been recorded on lists, which have been made available to the Board.

Commissioner Schneidmiller moved and Commissioner Bennett seconded the Board approve for

payment those vouchers included in the above mentioned lists and further described as follows:

Port of Walla Walla General Fund voucher numbers 7324 through 7389 and system numbers 44171 through 44243 in the amount of \$187,910.82 and ACH/EFT amount of \$153,010.20.

Walla Walla Regional Airport General Fund voucher numbers 9707 through 9792 and system numbers 1620 through 1723 in the amount of \$201,886.49 and ACH/EFT amount of \$19,784.60.

Motion unanimously carried.

## **PUBLIC COMMENTS**

There were no public comments.

## **CORRESPONDENCE & REPORTS**

### **A. Leases Entered into by Administrative Staff**

Commissioners reviewed a listing of leases entered into and/or renewed by administrative staff from May 15, 2009 through May 27, 2009.

### **B. Community Outreach Meeting – Warehouse District**

Executive Director Kuntz reviewed with Commissioners plans for the 13<sup>th</sup>/Dell Avenue neighborhood outreach meeting planned for Thursday, May 28, 2009.

### **C. 2009 Tax Levy**

Commissioners were informed the Port's tax levy rate continues to decline. The tax levy rate was 44¢ per thousand of assessed value in 2006 and has now dropped to 36¢ per thousand of assessed value for the 2009 tax year.

### **D. EDC Meeting Recap**

Executive Director Kuntz reported the bi-monthly EDC meetings continue to be well attended. He expressed concern the meeting room layout in the Airport Terminal Building Community Room may need to be adjusted to accommodate the large turnouts.

**E. 2008 Financial Statement**

Commissioners were briefed the Port's 2008 financial statement is being finalized and will be submitted to the state of Washington on Monday, June 1.

**F. Washington Airport Manager's Association Meeting**

Airport Manager Jennifer Skoglund reviewed with Commissioners several aviation issues that were covered at the annual Washington Airport Manager's Association meeting.

**G. Rental Car Report**

Commissioners reviewed the monthly gross revenue report for the car rental concessions at the Walla Walla Regional Airport. For the first four months of 2009 Hertz has the largest market share followed by Budget and Enterprise.

**NEW BUSINESS**

**A. Port of Walla Walla**

**1. Tourism Request – Fort Walla Walla Museum**

Commissioners reviewed a request from Fort Walla Walla Museum to place rack cards throughout the Pacific Northwest to attract out of county visitors to the museum. Commissioner Schneidmiller moved and Commissioner Fredrickson seconded the motion to approve a tourism contribution of \$2,038. Motion unanimously carried.

**2. Water Supply Agreement – Columbia School District**

Executive Director Kuntz reviewed with Commissioners the terms and conditions of entering into a water supply agreement with Columbia School District. The Agreement outlines the terms upon which the Port would supply potable water to Columbia School District from its Burbank Water System. Commissioner

Schneidmiller moved and Commissioner Fredrickson seconded the motion authorizing the Executive Director to enter into the agreement. Motion unanimously carried.

**EXECUTIVE SESSION**

Commissioner Bennett announced the convening of an Executive Session to consider the potential acquisition of real estate.

The meeting was adjourned at 3:45 p.m.

**APPROVED:**

**PORT OF WALLA WALLA COMMISSIONERS**

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FRED R. BENNETT, PRESIDENT

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MICHAEL FREDRICKSON, VICE PRESIDENT

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PAUL H. SCHNEIDMILLER, SECRETARY