

Residents may participate remotely by calling into the public meeting at (Toll Free): 1 877-309-2073, Access Code: 661-367-517 or participate remotely via video at: <https://global.gotomeeting.com/join/661367517>. The conference line and video access will be **opened at 8:55 a.m.**



AGENDA

Port of Walla Walla Commission Meeting

Thursday, October 23, 2025

Port of Walla Walla, 45 Terminal Loop, Walla Walla, WA 99362-2269

Phone: (509) 525-3100, Fax: (509) 525-3101

www.portwallawalla.com, www.wallawallaairport.com

I. CALL TO ORDER

9:00 a.m.

Port of Walla Walla Office
45 Terminal Loop Rd. Suite 214
Walla Walla, Washington

II. PLEDGE OF ALLEGIANCE

III. DECLARATIONS REGARDING CONFLICT OF INTEREST

IV. ADOPTION OF AGENDA (**Action Item**)

V. PUBLIC COMMENTS (time limitations may be imposed)

VI. APPROVAL OF MINUTES

A. Thursday, October 09, 2025, Commission Meeting Minutes (**Action Item**)

VII. FINANCIAL REPORTING (**Information Item**)

VIII. APPROVAL PAYMENT OF BILLS

A. Port of Walla Walla/Walla Walla Regional Airport (**Action Item**)

IX. NEW BUSINESS

A. Port of Walla Walla

1. Building Lease Amendment No. 3 – Refresco Beverages Us Inc. – Dell Avenue Building ([Action Item](#))
 2. RFQ Award Notification – CERB Planning Grant Project: Proceed with Professional Services Agreement ([Action Item](#))
 3. Bid Project PWW 2025-400C – Century Pipe Spur Track Project ([Action Item](#))
- B. Walla Walla Regional Airport
1. Bi-Kay Farms, Inc. Lease Renewal ([Action Item](#))
 2. Nelson Construction Corp. Hangar Lease Agreement ([Action Item](#))
 3. 2026 Minimum Rate & Charge Guidelines ([Action Item](#))

X. CORRESPONDENCE & REPORTS

- A. Calendar of Events
- B. Airport Information
1. Commercial Air Report – September 2025
 2. Leases Entered Into
- C. Executive Director’s Report

XI. COMMISSIONER REPORTS

XII. NEXT MEETING & LOCATION

Thursday, November 13, 2025, at 9:00 a.m.
Port of Walla Walla Administrative Office
45 Terminal Loop Road, Suite 214 Large Conference Room
Walla Walla, WA 99362

XIII. ADJOURNMENT ([Action Item](#))

PLEASE NOTE: The agenda is tentative only. The Port Commission may add, delete, or postpone items and may take action on an item not on the agenda. If you wish to address the Port Commission on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Port of Walla Walla Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Port of Walla Walla Administrative Office is ADA compliant. Please contact the Port Administrative Office at 509-525-3100 at least three (3) days in advance if you need any language, hearing, or physical accommodation.