

**MINUTES OF THE PORT OF WALLA WALLA  
COMMISSION MEETING  
Tuesday, April 28, 2026**

The meeting of the Port of Walla Walla Commission was called to order at 9:00 a.m. by Commission President Ron Dunning at the Walla Walla Regional Airport, 45 Terminal Loop Rd, Suite 214, Walla Walla, Washington.

**In attendance via conference call or in person:**

Kip Kelly, Commissioner  
Ron Dunning, Commissioner  
Amy Schwab, Commissioner  
Pat Reay, Executive Director  
Jay Hester, Economic Development Director  
Jennifer Skoglund, Airport Manager  
Joe Keown, Auditor/Treasurer  
Meagan Blair, Governmental Affairs/Community Outreach  
Karla Miller, Administrative Assistant  
Jared Hawkins, Legal Counsel  
David Mangold

**PLEDGE OF ALLEGIANCE**

Commissioner Kelly led all in attendance in reciting the Pledge of Allegiance.

**DECLARATIONS REGARDING CONFLICTS OF INTEREST**

No conflicts of interest were declared.

**ADOPTION OF AGENDA**

Commissioner Schwab moved, and Commissioner Kelly seconded, to adopt the agenda as presented. Motion unanimously carried.

**PUBLIC COMMENTS**

There were no public comments made.

**APPROVAL OF MINUTES**

Commissioner Kelly moved, and Commissioner Schwab seconded, to approve the minutes of the Port Commission meeting, held on Thursday, April 09, 2026, as presented. Motion passed unanimously.

**PAYMENT OF BILLS**

The Port Commission reviewed Port and Airport Check History Report lists as provided by Port Auditor/Treasurer Keown. Said lists were audited, authenticated, and certified as required by RCW 42.24.080 and reimbursement claims were certified as required by RCW 42.24.090. Commissioner Schwab moved, and Commissioner Kelly seconded, to approve for payment the Check History Report lists summarized in the April 28, 2026, Warrant Approval Document, which is incorporated and attached to these minutes. Motion unanimously carried.

## **OLD BUSINESS**

### **A. Port of Walla Walla**

#### **1. 2026 Tourism Grant Funding Requests (Fifth Round)**

Executive Director Reay reviewed with Commissioners the fifth round of tourism funding request applications. Commissioner Schwab moved, and Commissioner Kelly seconded, to approve the fifth round of tourism applications and requests and allocate said funds from the Port's 2026 tourism and community contribution funds in amounts determined by the Port Commission, as identified in Exhibit 2 of the staff report. Round five of tourism grant funding will be in the amount of \$6,000. Motion carried by a vote of 2 to 1 (with Commissioner Dunning voting, "no").

## **NEW BUSINESS**

### **A. Port of Walla Walla**

#### **1. Mill Creek Infrastructure Improvement Design & Construction – Cost Share Interlocal Agreement**

Executive Director Reay presented to Commissioners an Interlocal Agreement that would allow the funding of the Port's non-federal share of design, right-of-way acquisition and construction with the Corps of Engineers. Commissioner Schwab moved, and Commissioner Kelly seconded, to approve the Mill Creek infrastructure improvement design and construction – cost share interlocal agreement and authorize the Executive Director to execute said agreement. Motion passed unanimously.

## **CORRESPONDENCE & REPORTS**

### **A. Review Calendar of Events**

Executive Director Reay reviewed the calendar of events.

### **B. Airport Information**

1. Commercial Air Report – March 2026
2. ATCT Monthly Report – March 2026
3. Leases Entered Into

### **C. Executive Director and Staff Report**

Executive Director Reay and staff reported on various matters of Port business.

## **COMMISSIONER REPORTS**

The Commissioners reported on meetings they recently attended and other Port-related matters.

**NEXT MEETING & LOCATION**

Thursday, May 14, 2026, at 9:00 a.m.  
Port of Walla Walla Administrative Office  
45 Terminal Loop Road, Suite 214  
Walla Walla, WA 99362

**ADJOURNMENT**

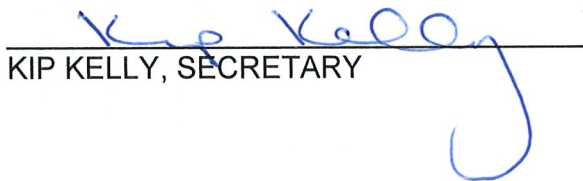
Commissioner Schwab moved, and Commissioner Kelly seconded, to adjourn the Port Commission meeting at 10:25 a.m. Motion passed unanimously.

**APPROVED:**

**PORT OF WALLA WALLA COMMISSIONERS**

  
RONALD W. DUNNING, PRESIDENT

  
AMY SCHWAB, VICE PRESIDENT

  
KIP KELLY, SECRETARY

# Warrant Approval Document

April 28, 2026

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We the undersigned Commissioners of the Port of Walla Walla, of Walla Walla County Washington, do hereby certify that the merchandise or services hereinafter specified have been received.

## Port of Walla Walla - General Fund

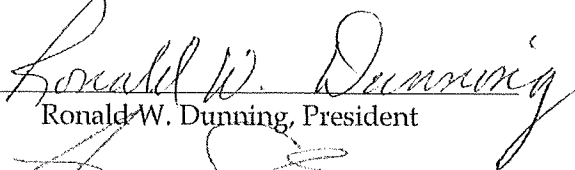
Approved for payment are check numbers 22054 through 22109 and direct deposit numbers PR04152026.1 through PR04152026.4, and ACH/EFT numbers CHECK253 through CHECK261, in the amount of \$552,141.14 to be paid from the Port of Walla Walla General Fund on the above stated date.

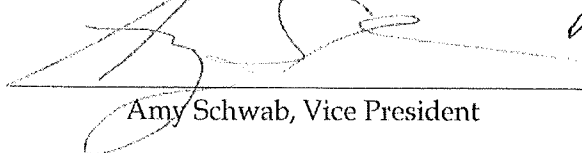
## Walla Walla Regional Airport - General Fund

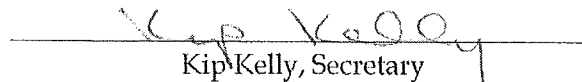
Approved for payment are check numbers 26427 through 26472, and direct deposit numbers PR04152026.1 through PR04152026.12 and ACH/EFT numbers CHECK254 and CHECK260 in the amount of \$158,131.40 to be paid from the Walla Walla Regional Airport General Fund on the above stated date.

Approved By:

Port of Walla Walla Commissioners

  
\_\_\_\_\_  
Ronald W. Dunning, President

  
\_\_\_\_\_  
Amy Schwab, Vice President

  
\_\_\_\_\_  
Kip Kelly, Secretary