

**MINUTES OF THE PORT OF WALLA WALLA
COMMISSION MEETING
Thursday, June 11, 2026**

The meeting of the Port of Walla Walla Commission was called to order at 9:06 a.m. by Commission President Ron Dunning at the Walla Walla Regional Airport, 45 Terminal Loop Rd, Suite 214, Walla Walla, Washington.

In attendance via conference call or in person:

Kip Kelly, Commissioner
Ron Dunning, Commissioner
Amy Schwab, Commissioner
Pat Reay, Executive Director
Jay Hester, Economic Development Director
Jennifer Skoglund, Airport Manager
Joe Keown, Auditor/Treasurer
Karla Miller, Administrative Assistant
Jared Hawkins, Legal Counsel
Kelsey Itameri
Wendy Culverwell
Don Schwerin

PLEDGE OF ALLEGIANCE

Commissioner Schwab led all in attendance in reciting the Pledge of Allegiance.

DECLARATIONS REGARDING CONFLICTS OF INTEREST

No conflicts of interest were declared.

ADOPTION OF AGENDA

Commissioner Schwab moved, and Commissioner Kelly seconded, to adopt the agenda as presented. Motion unanimously carried.

PUBLIC COMMENTS

There were no public comments made.

APPROVAL OF MINUTES

Commissioner Kelly moved, and Commissioner Schwab seconded, to approve the minutes of the Port Commission meeting, held on Thursday, May 28, 2026, as presented. Motion passed unanimously.

PAYMENT OF BILLS

The Port Commission reviewed Port and Airport Check History Report lists as provided by Port Auditor/Treasurer Keown. Said lists were audited, authenticated, and certified as required by RCW 42.24.080 and reimbursement claims were certified as required by RCW 42.24.090. Commissioner Kelly moved, and Commissioner Schwab seconded, to approve for payment the Check History Report lists summarized in the June 11, 2026, Warrant Approval

Document, which is incorporated and attached to these minutes. Motion unanimously carried.

NEW BUSINESS

A. Walla Walla Regional Airport

1. Ita Wines, LLC Incubator Lease Extension

Airport Manager Skoglund proposed a lease extension for Ita Wines, LLC. Commissioner Schwab moved, and Commissioner Kelly seconded, to authorize the Executive Director to enter into a five (5) month maximum lease extension with Ita Wines, LLC, for incubator building located at 600 Piper Avenue. Motion passed unanimously.

CORRESPONDENCE & REPORTS

A. Review Calendar of Events

Executive Director Reay reviewed the calendar of events.

B. Airport Information

1. ATCT Monthly Report – May 2026
2. Commercial Air Report – May 2026

C. Executive Director and Staff Report

Executive Director Reay and staff reported on various matters of Port business.

COMMISSIONER REPORTS

The Commissioners reported on meetings they recently attended and other Port-related matters.

EXECUTIVE SESSION

At 10:10 a.m., Commissioner Dunning announced the convening of an executive session that would last until approximately 10:35 a.m. He announced that the executive session would cover the following topic: RCW 42.30.110 (1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

At 10:34 a.m., Commissioner Dunning reconvened the regular Commission meeting.

Commissioner Schwab moved, and Commissioner Kelly seconded, to authorize the Executive Director to negotiate a mutual lease termination and a 1-year lease with the Walla Walla Foundry, with appropriate indemnity, termination, and default provisions, as recommended and approved by Port legal counsel. Motion passed unanimously.

NEXT MEETING & LOCATION

Thursday, June 25, 2026, at 6:00 p.m.
Waitsburg City Hall
106 Main Street
Waitsburg, WA 99361

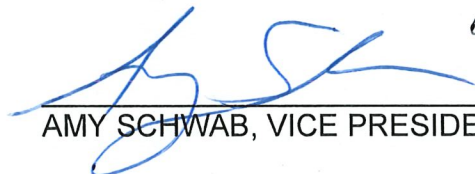
ADJOURNMENT

Commissioner Kelly moved, and Commissioner Schwab seconded, to adjourn the Port Commission meeting at 10:37 a.m. Motion passed unanimously.

APPROVED:

PORT OF WALLA WALLA COMMISSIONERS


RONALD W. DUNNING, PRESIDENT


AMY SCHWAB, VICE PRESIDENT


KIP KELLY, SECRETARY

Warrant Approval Document

June 11, 2026

We the undersigned Commissioners of the Port of Walla Walla, of Walla Walla County Washington, do hereby certify that the merchandise or services hereinafter specified have been received.

Port of Walla Walla - General Fund

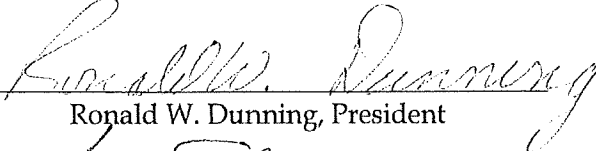
Approved for payment are check numbers 22186 through 22217 and direct deposit numbers PR05292026.1 through PR05292026.7, and ACH/EFT numbers CHECK281 through CHECK290, in the amount of \$626,566.37 to be paid from the Port of Walla Walla General Fund on the above stated date.

Walla Walla Regional Airport - General Fund

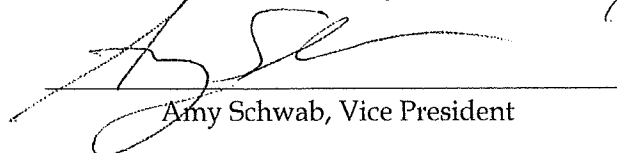
Approved for payment are check numbers 26541 through 26581, and direct deposit numbers PR05292026.1 through PR05292026.13 and ACH/EFT numbers CHECK283 through CHECK288 in the amount of \$258,734.69 to be paid from the Walla Walla Regional Airport General Fund on the above stated date.

Approved By:

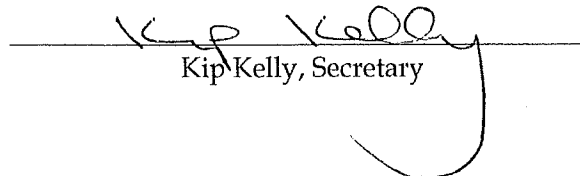
Port of Walla Walla Commissioners



Ronald W. Dunning, President



Amy Schwab, Vice President



Kip Kelly, Secretary