

**MINUTES OF THE PORT OF WALLA WALLA
COMMISSION MEETING
Thursday, June 25, 2026**

The meeting of the Port of Walla Walla Commission was called to order at 6:00 p.m. by Commission President Ron Dunning at the Waitsburg City Hall, 106 Main Street, Waitsburg, Washington.

In attendance via conference call or in person:

Kip Kelly, Commissioner
Ron Dunning, Commissioner
Amy Schwab, Commissioner
Pat Reay, Executive Director
Jennifer Skoglund, Airport Manager
Joe Keown, Auditor/Treasurer
Jared Hawkins, Legal Counsel
Randy Hinchliffe
Craig Woodard
Marty Dunn
Joy Smith
Jenn Bishop

PLEDGE OF ALLEGIANCE

Commissioner Kelly led all in attendance in reciting the Pledge of Allegiance.

DECLARATIONS REGARDING CONFLICTS OF INTEREST

No conflicts of interest were declared.

ADOPTION OF AGENDA

Commissioner Schwab moved, and Commissioner Kelly seconded, to adopt the agenda as presented. Motion unanimously carried.

PUBLIC COMMENTS

There were no public comments made.

APPROVAL OF MINUTES

Commissioner Kelly moved, and Commissioner Schwab seconded, to approve the minutes of the Port Commission meeting, held on Thursday, June 11, 2026, as presented. Motion passed unanimously.

PAYMENT OF BILLS

The Port Commission reviewed Port and Airport Check History Report lists as provided by Port Auditor/Treasurer Keown. Said lists were audited, authenticated, and certified as required by RCW 42.24.080 and reimbursement claims were certified as required by RCW 42.24.090. Commissioner Schwab moved, and Commissioner Kelly seconded, to approve for payment the Check History Report lists summarized in the June 25, 2026, Warrant Approval

Document, which is incorporated and attached to these minutes. Motion unanimously carried.

NEW BUSINESS

A. Port of Walla Walla

1. Economic Development Sales Tax Fund (EDSTF) Grant Application – Port of Walla Walla – US 12 & Clinton Street Interchange Project

Executive Director Reay provided Commissioners with a grant request from the Port of Walla Walla for funding assistance for the US 12 & Clinton Interchange Project. Commissioner Schwab moved, and Commissioner Kelly seconded, to approve an Economic Development Sales Tax Fund grant in the amount of \$200,000 to the Port of Walla Walla – US 12 & Clinton Interchange Project and to authorize the Executive Director to submit the application to the Walla Walla County Board of Commissioners for their concurrence and request a \$200,000 grant from the Port of Walla Walla portion of the Economic Development Sales Tax Fund. Motion passed unanimously.

B. Walla Walla Regional Airport

1. Wilbur-Ellis Company Lease Renewal

Airport Manager Skoglund provided proposed lease renewal terms for current tenant Wilbur-Ellis. Commissioner Kelly moved, and Commissioner Schwab seconded, to authorize the Executive Director to enter into a three (3) year lease agreement with two (2) 3-year option terms with Wilbur-Ellis for their complex surrounded by B & C Streets and Curtis & Douglas Avenues as presented. Motion passed unanimously.

CORRESPONDENCE & REPORTS

A. Review Calendar of Events

Executive Director Reay reviewed the calendar of events.

B. Executive Director and Staff Report

Executive Director Reay and staff reported on various matters of Port business.

COMMISSIONER REPORTS

The Commissioners reported on meetings they recently attended and other Port-related matters.

NEXT MEETING & LOCATION

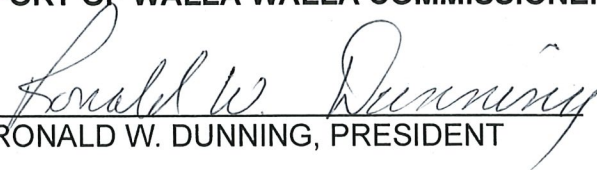
Thursday, July 9, 2026, at 9:00 a.m.
Port of Walla Walla Administrative Office
45 Terminal Loop Road, Suite 214
Walla Walla, WA 99362

ADJOURNMENT

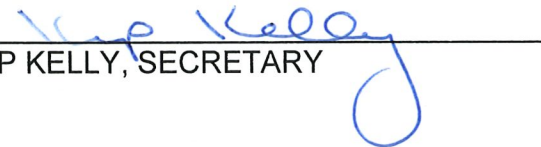
Commissioner Kelly moved, and Commissioner Schwab seconded, to adjourn the Port Commission meeting at 7:14 p.m. Motion passed unanimously.

APPROVED:

PORT OF WALLA WALLA COMMISSIONERS


RONALD W. DUNNING, PRESIDENT


AMY SCHWAB, VICE PRESIDENT


KIP KELLY, SECRETARY

Warrant Approval Document

June 25, 2026

We the undersigned Commissioners of the Port of Walla Walla, of Walla Walla County Washington, do hereby certify that the merchandise or services hereinafter specified have been received.

Port of Walla Walla - General Fund

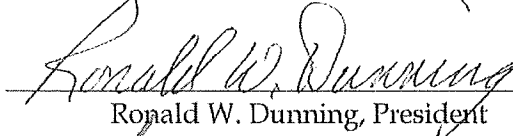
Approved for payment are check numbers 22218 through 22245 and direct deposit numbers PR06152026.1 through PR06152026.4, and ACH/EFT numbers CHECK291 through CHECK295, in the amount of \$101,129.29 to be paid from the Port of Walla Walla General Fund on the above stated date.

Walla Walla Regional Airport - General Fund

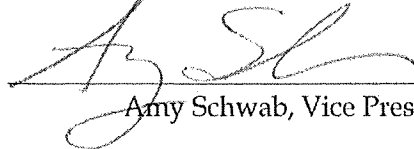
Approved for payment are check numbers 26583 through 26617, and direct deposit numbers PR06152026.1 through PR06152026.14 and ACH/EFT numbers CHECK296 through CHECK297 in the amount of \$337,051.08 to be paid from the Walla Walla Regional Airport General Fund on the above stated date.

Approved By:

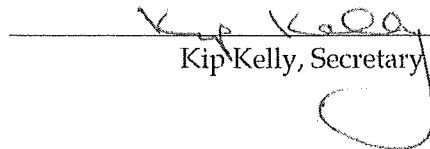
Port of Walla Walla Commissioners



Ronald W. Dunning, President



Amy Schwab, Vice President



Kip Kelly, Secretary