

**MINUTES OF THE PORT OF WALLA WALLA
COMMISSION MEETING
Thursday, July 09, 2026**

The meeting of the Port of Walla Walla Commission was called to order at 9:00 a.m. by Commission President Ron Dunning at the Walla Walla Regional Airport, 45 Terminal Loop Rd, Suite 214, Walla Walla, Washington.

In attendance via conference call or in person:

Kip Kelly, Commissioner
Ron Dunning, Commissioner
Amy Schwab, Commissioner
Jay Hester, Economic Development Director
Jennifer Skoglund, Airport Manager
Joe Keown, Auditor/Treasurer
Brian Hurst, Maintenance & Operations Supervisor
Meagan Blair, Governmental Affairs/Community Outreach
Jared Hawkins, Legal Counsel
Brian Ponti
John Wells, Anderson Perry
Troy Woody
Don Schwerin
Craig Woodard
Michael Miller

PLEDGE OF ALLEGIANCE

Commissioner Schwab led all in attendance in reciting the Pledge of Allegiance.

DECLARATIONS REGARDING CONFLICTS OF INTEREST

No conflicts of interest were declared.

ADOPTION OF AGENDA

Commissioner Kelly moved, and Commissioner Schwab seconded, to adopt the agenda as presented. Motion unanimously carried.

PUBLIC COMMENTS

There were no public comments made.

APPROVAL OF MINUTES

Commissioner Schwab moved, and Commissioner Kelly seconded, to approve the minutes of the Port Commission meeting, held on Thursday, June 25, 2026, as presented. Motion passed unanimously.

PAYMENT OF BILLS

The Port Commission reviewed Port and Airport Check History Report lists as provided by Port Auditor/Treasurer Keown. Said lists were audited, authenticated, and certified as required by RCW 42.24.080 and reimbursement claims were certified as required by RCW 42.24.090. Commissioner Schwab moved, and Commissioner Kelly seconded, to approve for payment the Check

History Report lists summarized in the July 09, 2026, Warrant Approval Document, which is incorporated and attached to these minutes. Motion unanimously carried.

NEW BUSINESS

A. Port of Walla Walla

1. 2026-030E Wallula Dodd Water System – Raindance – Railex Water Line Extension Phase II Consulting Services Agreement with Anderson Perry & Associates

Economic Development Director Jay Hester and John Wells (Anderson Perry & Associates) presented Commissioners with a proposed consultant agreement to provide the engineering services necessary to deliver phase II of the Railex water line extension project through bidding and construction. Commissioner Kelly moved, and Commissioner Schwab seconded, to (1) authorize the Executive Director to enter into the Consultant Agreement with Anderson Perry & Associates to provide final contract documents, bidding assistance, and construction administration services for Project No. PWM 2026-030E – Wallula Dodd Water System – Raindance – Railex Water Line Extension (Phase II) in an amount not to exceed \$134,000; and (2) adopt factual findings that: (a) the Wallula Dodd Water System – Raindance – Railex Water Line Extension Phase II project is located within and serves the Port of Walla Walla's Burbank/Wallula Gap Tax Increment Area designated by Resolution 2023-09; (b) the Wallula Dodd Water System is owned by the Port and provides utility service to the tax increment area designated by Resolution 2023-09; and (c) the Port intends to pay for the engineering services authorized under this Consultant Agreement through revenues to be collected from the tax increment area, to the extent permitted by law. Motion passed unanimously.

2. Engineering Service Contract Amendment No. 1 – Anderson Perry & Associates – Wallula Dodd Water System Phase 2

In August 2022, the Port Commission approved an agreement for professional consulting services (the "Agreement") with Anderson Perry to provide engineering services for the Wallula Dodd Water System Phase 2 Project. Anderson Perry presented Commission with amendment number 1 to the Agreement, which will add the mechanical and electrical design necessary to connect the production wells to the existing Wallula Dodd Water System. Engineer John Wells and Economic Development Director Hester provided background about the project and the need for the amendment. Commissioner Schwab moved, and Commissioner Kelly seconded, to (1) authorize the Executive Director to execute Amendment No. 1 to the Agreement for Consulting Services with Anderson Perry & Associates Inc. for additional engineering design services associated with the Wallula Dodd Water System Phase 2 Project, increasing the contract

amount by \$195,000, from \$168,000 to \$363,600; and (2) adopt factual findings that: (a) the Wallula Dodd Water System Phase 2 Project is located within and serves the Port of Walla Walla's Burbank/Wallula Gap tax increment area designated by Resolution 2023-09; (b) the Wallula Dodd Water System is owned by the Port and provides utility service to the tax increment area designated by Resolution 2023-09; and (c) the port intends to pay for the additional engineering services authorized under Amendment No. 1 through revenues to be collected from the tax increment area, to the extent permitted by law. Motion passed unanimously.

CORRESPONDENCE & REPORTS

A. Review Calendar of Events

Economic Development Director Hester reviewed the calendar of events.

B. Airport Information

1. ATCT Monthly Report – June 2026
2. Commercial Air Report – June 2026
3. Leases Entered Into

C. Staff Reports

Economic Development Director Hester and staff reported on various matters of Port business.

COMMISSIONER REPORTS

The Commissioners reported on meetings they recently attended and other Port-related matters.

NEXT MEETING & LOCATION

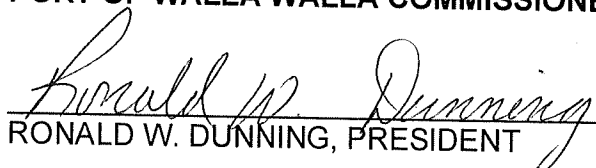
Thursday, July 23, 2026, at 9:00 a.m.
Port of Walla Walla Administrative Office
45 Terminal Loop Road, Suite 214
Walla Walla, WA 99362

ADJOURNMENT

Commissioner Schwab moved, and Commissioner Kelly seconded, to adjourn the Port Commission meeting at 10:19 a.m. Motion passed unanimously.

APPROVED:

PORT OF WALLA WALLA COMMISSIONERS


RONALD W. DUNNING, PRESIDENT

Warrant Approval Document

July 09, 2026

We the undersigned Commissioners of the Port of Walla Walla, of Walla Walla County Washington, do hereby certify that the merchandise or services hereinafter specified have been received.

Port of Walla Walla - General Fund

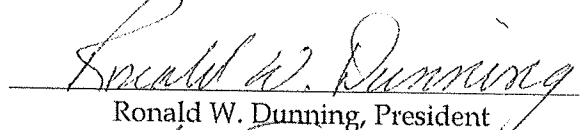
Approved for payment are check numbers 22247 through 22291 and direct deposit numbers PR06302026.1 through PR06302026.7, and ACH/EFT numbers CHECK299 through CHECK308, in the amount of \$312,345.25 to be paid from the Port of Walla Walla General Fund on the above stated date.

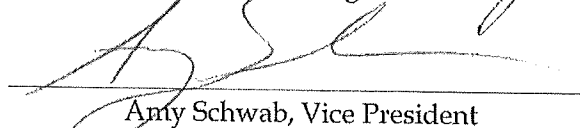
Walla Walla Regional Airport - General Fund

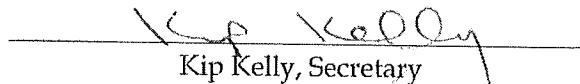
Approved for payment are check numbers 26618 through 26657, and direct deposit numbers PR06302026.1 through PR06302026.14 and ACH/EFT numbers CHECK300 through CHECK309 in the amount of \$77,859.73 to be paid from the Walla Walla Regional Airport General Fund on the above stated date.

Approved By:

Port of Walla Walla Commissioners


Ronald W. Dunning, President


Amy Schwab, Vice President


Kip Kelly, Secretary