

**MINUTES OF THE PORT OF WALLA WALLA
COMMISSION MEETING
Thursday, August 13, 2026**

The meeting of the Port of Walla Walla Commission was called to order at 9:00 a.m. by Commission President Ron Dunning at the Walla Walla Regional Airport, 45 Terminal Loop Rd, Suite 214, Walla Walla, Washington.

In attendance via conference call or in person:

Kip Kelly, Commissioner
Ron Dunning, Commissioner
Amy Schwab, Commissioner
Pat Reay, Executive Director
Jay Hester, Economic Development Director
Jennifer Skoglund, Airport Manager
Joe Keown, Auditor/Treasurer
Karla Miller, Administrative Assistant
Meagan Blair, Governmental Affairs/Community Outreach
Jared Hawkins, Legal Counsel
Bryan Ponti, Legal Counsel
John Wells, Anderson Perry
Adam Schmidtgal, Anderson Perry
Pete Walker, Mead & Hunt
Wendy Culverwell
Joel Dickerson
David Schmaltz
Michael Miller

PLEDGE OF ALLEGIANCE

Commissioner Schwab led all in attendance in reciting the Pledge of Allegiance.

DECLARATIONS REGARDING CONFLICTS OF INTEREST

No conflicts of interest were declared.

ADOPTION OF AGENDA

Commissioner Kelly moved, and Commissioner Schwab seconded, to adopt the agenda as presented. Motion unanimously carried.

PUBLIC COMMENTS

There were no public comments made.

APPROVAL OF MINUTES

Commissioner Schwab moved, and Commissioner Kelly seconded, to approve the minutes of the Port Commission meeting, held on Thursday, July 23, 2026, as presented. Motion passed unanimously.

PAYMENT OF BILLS

The Port Commission reviewed Port and Airport Check History Report lists as provided by Port Auditor/Treasurer Keown. Said lists were audited,

authenticated, and certified as required by RCW 42.24.080 and reimbursement claims were certified as required by RCW 42.24.090. Commissioner Kelly moved, and Commissioner Schwab seconded, to approve for payment the Check History Report lists summarized in the August 13, 2026, Warrant Approval Document, which is incorporated and attached to these minutes. Motion unanimously carried.

OLD BUSINESS

A. Walla Walla Regional Airport

1. 2026 Wheat Marketing Policy

Manager Skoglund briefed Commissioners on the Wheat Market Policy for the Fiscal Year 2026. Commissioners asked several questions. Commissioner Kelly moved, and Commissioner Schwab seconded, to authorize Port of Walla Walla staff to sell the entirety of the 2026 crop on Friday, August 14, 2026, at market price. Motion passed unanimously.

NEW BUSINESS

A. Port of Walla Walla

1. 2026-060E – Wallula Gap Business Park Road Improvement – 385-436 – Wallula Gap Business Park Road Improvement Agreement for Consulting Services with Anderson Perry & Associates

Economic Development Director Jay Hester and John Wells (Anderson Perry & Associates) presented Commissioners with a proposed consultant agreement to provide the engineering services necessary to deliver document preparation, bidding assistance, and construction administration services for the 2026-060E – Wallula Gap Business Park Road Improvement project. Commissioner Schwab moved, and Commissioner Kelly seconded, to: (1) authorize the Executive Director to enter into the consultant agreement with Anderson Perry & Associates to provide completion of the design and bidding and contract documents for the proposed roadway and associated water lines Project No. 2026-060E – Wallula Gap Business Park Road Improvement in an amount not to exceed \$550,000; and (2) adopt factual findings that: (a) Project 2026-060E is located within and serves the Port of Walla Walla's Burbank/Wallula Gap Tax Increment Area designated by Resolution 2023-09; (b) this project is owned by the Port and provides utility service to the tax increment area designated by Resolution 2023-09; and (c) the Port intends to pay for the engineering services authorized under this Consultant Agreement through revenues to be collected from the tax increment area, to the extent permitted by law. Motion passed unanimously.

B. Walla Walla Regional Airport

1. 5-Year FAA Airport Capital Improvement Plan (CIP)

Airport Manager Skoglund reviewed the Airport's Capital Improvement Program (CIP) and updates from the FAA. Commissioners discussed the five-year CIP projects and the FAA discretionary and entitlement funding. Commissioner Kelly moved, and Commissioner Schwab seconded, to approve the 2027-2032 Airport Capital Improvement Plan and submit the plan to the Federal Aviation Administration for consideration. Motion passed unanimously.

CORRESPONDENCE & REPORTS

A. Review Calendar of Events

Executive Director Pat Reay reviewed the calendar of events.

B. Airport Information

1. Commercial Air Report – July 2026
2. ATCT Monthly Report – July 2026
3. Leases Entered Into

C. Executive Director's Report

Executive Director Pat Reay and staff reported on various matters of Port business.

COMMISSIONER REPORTS

The Commissioners reported on meetings they recently attended and other Port-related matters.

EXECUTIVE SESSION

At 11:20 a.m., Commissioner Dunning announced the convening of an executive session under RCW 42.30.110 (1)(i) to discuss with legal counsel matters relating to potential litigation involving the Port. He announced that it would last until approximately 11:40 a.m.

At 11:42 a.m., Commissioner Dunning reconvened the regular Commission meeting. No action was taken following the executive session.

NEXT MEETING & LOCATION

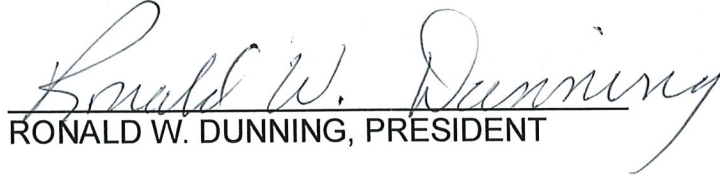
Thursday, August 27, 2026, at 9:00 a.m.
Port of Walla Walla Administrative Office
45 Terminal Loop Road, Suite 214
Walla Walla, WA 99362

ADJOURNMENT

Commissioner Schwab moved, and Commissioner Kelly seconded, to adjourn the Port Commission meeting at 11:43 a.m. Motion passed unanimously.

APPROVED:

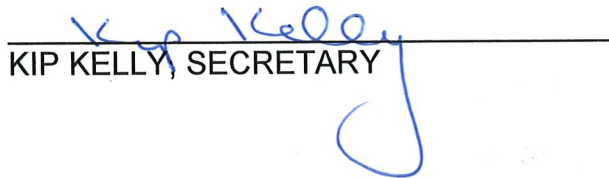
PORT OF WALLA WALLA COMMISSIONERS



RONALD W. DUNNING, PRESIDENT



AMY SCHWAB, VICE PRESIDENT



KIP KELLY, SECRETARY

Warrant Approval Document

August 13, 2026

We the undersigned Commissioners of the Port of Walla Walla, of Walla Walla County Washington, do hereby certify that the merchandise or services hereinafter specified have been received.

Port of Walla Walla - General Fund

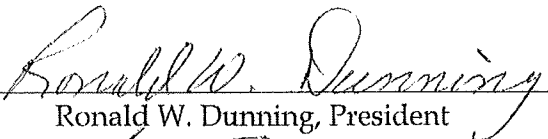
Approved for payment are check numbers 22334 through 22382 and direct deposit numbers PR07312026.1 through PR07312026.7, and ACH/EFT numbers 331360 through 331366, in the amount of \$875,923.81 to be paid from the Port of Walla Walla General Fund on the above stated date.

Walla Walla Regional Airport - General Fund

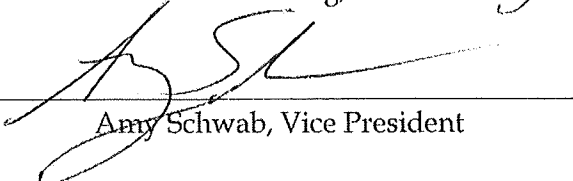
Approved for payment are check numbers 26731 through 26778, and direct deposit numbers PR07312026.1 through PR07312026.14 and ACH/EFT numbers 1000000000037 through 1000000000043 in the amount of \$523,637.05 to be paid from the Walla Walla Regional Airport General Fund on the above stated date.

Approved By:

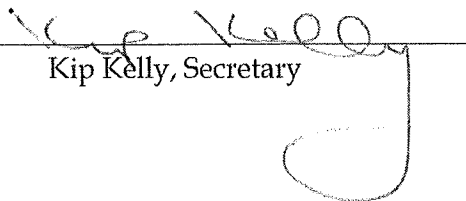
Port of Walla Walla Commissioners



Ronald W. Dunning, President



Amy Schwab, Vice President



Kip Kelly, Secretary